

# **DNYANSAGAR INSTITUTE OF MANAGEMENT AND RESEARCH**

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## **CONCURRENT EVALUATION**

### **I SEMESTER: VERBAL COMMUNICATION LAB (113)**

**Faculty Name: Prof. Nadeem Kazi**

**2 Credits**

#### **Important Instructions**

1. Subject is evaluated on the basis of **Two Components**.

<b>Sr. No</b>	<b>Components</b>	<b>Marks</b>	<b>Date of Submission</b>
1	Written Home Assignment	50	15.3.2022
2	Creating Posters	50	19.3.2022

2. Assignments to be submitted in person.

3. Student Name, Contact number, Email-id, Specialization, Component must be clearly mentioned.

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## Component 1: Written Home Assignment

Sr. No	Components	Marks	Date of Submission
1	Written Home Assignment	50	15.3.2022

### Instructions:

1. All questions are compulsory and carry equal marks

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Q 1: What principles or ideas you will follow to make your communication effective?

(10 Marks)

Q 2: How can you make your Body Language or Non-verbal communication impactful?

(10 Marks)

Q 3. Which Soft Skills you need develop as an MBA Student? And why do you think so?

(10 Marks)

Q 4. Select any business or Corporate Personality (or a successful person from any field), study his/her journey. Identify the personality traits, skill sets and lessons learned. Prepare a **Power Point Presentation** with 10 Slides. Design and Submit your **printed Presentation** with 2 Slides on one page.

(10 Marks)

**Note:** You can print on both sides.

Q 5: Prepare your Curriculum Vitae or Resume. Submit your **printed CV**.

(10 Marks)

## **Component II: Creating Posters**

<b>Sr. No</b>	<b>Components</b>	<b>Marks</b>	<b>Date of Submission</b>
2	Creating Posters	50	19.3.2022

### **Instructions:**

- 1. Posters in this component can be Computer Designed or Handwritten.**
  2. Students need to submit the Hard Copy of the Poster.
  - 3. You can use pictures, paper cuttings for designing posters.**
  4. All questions are compulsory and carry equal marks
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Q 1: Create a **Poster** on Body Language elements like Different Postures, Gestures, and Expressions with a small description of each. **(25 Marks)**

(**Note:** Poster should be designed on A3 Size Paper **or** Standard Chart Paper Size)

Q 2: Create a **Poster** on Frequently Asked Questions in the Interviews and what points should be covered while answering those. **(25 Marks)**

(**Note:** Poster should be designed on A3 Size Paper **or** Standard Chart Paper Size)

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