

CONCURRENT EVALUATION

SEM_I

102 – ORGANIZATIONAL BEHAVIOIR

Faculty Name: Prof. Shwetambari Patil

Important Instructions:

1. The subject is evaluated on the basis of 3 components.

Component No.	Component	Marks	Submission Date
1	Writing a Memo	50	7 th Nov 2023
2	Case Study	50	-
3	Written Home Assignment	50	-

2. Assignments to be submitted in person.
3. Student Name, Contact number, Email-id, Specialization, Component must be clearly mentioned.

COMPONENT 1: Writing a Memo

Write a memo on following topics -

- 1) Informing employee about company policy and process change for new technology adaptation in IT industry of BANGLORE, Head Office – NY, USA.
- 2) Informing staff of Mechanical Department about new training program for skill enhancement organized by HR department at Head Office of Noida.

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Component No.	Component	Marks	Submission Date
1	Writing a Memo	50	7 th Nov 2023
2	Case Study	50	30 th Nov. 2023
3	Term Paper	50	-

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COMPONENT 2:

Case Study – 1

(25 Marks)

Emotional Intelligence in Corporate Offices

Ranbir is the Chief executive officer of a company. The Company has been growing and has recruited quite a few specialists recently. The functional heads in the company have to meet their staff in an open meeting every two months. Ranbir detested these meetings. It was open to everyone in the office. The staff came up with a long list of trivial and tiresome complaints and grievances. They repeated the same things and spoke at length. Even when the staff knew of the constraints, they went on with their complaints. They wanted more space for lounge, for bathrooms and crèche. Ranbir pointed to lack of space, and yet the staff continued to complain. Ranbir cultivated a habit of sitting through the meeting with a cheerful face, but with his mind switched off from the proceedings. The meeting became a tiresome ritual he had to get through.

Due these issues many employees had left the company and its further hampering the Business of the company.

Q. In Ranbir's situation what action would you have taken and why?

(Explain your stand in at least 10 sentences/minimum 10 points)



Case Study – 2

(25 Marks)

Personal Relations vs Ethical Values

Pawan is pursuing MBA and shares a room with you in the private hostel. He desperately needs a job after completing his course because of educational loan and weak economic background. In his last two semesters, he couldn't secure good grades due to serious illness. In current semester he has to secure good marks at any cost to satisfy minimum criteria for placements.

Few days before the final semester exam, he comes to you and asks for money. He is stressed and nervous. He tells you about his plan to purchase semester papers to clear the exam and convinces you for the same by giving reference to his bad health, family status and his education loan.

In such circumstances, would it be right to lend money to him?

- (a) Identify the moral dilemma faced by you.
- (b) Analyse your role and duties as a friend, also suggest your course of action.