



**SHRI KHANDERAI PRATISHTHAN'S
DNYANSAGAR INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE, New Delhi, Recognized By Govt. of Maharashtra, Affiliated to S. P. Pune University)
(AISHE Code : C - 41293, PUN Code - IMMP014030)



Dnyansagar Institute of Management & Research, Pune

Internal Quality Assurance Cell

Minutes of Meeting

Date: 19th Nov. 2022

The IQAC meeting was held on 19th Nov. 2022 at 4:30 pm in the board room of the institute.

Day of Meeting: Saturday

Timing: 4:30 pm

The IQAC coordinator Dr. Manisha Jagtap welcomed all the members to the meeting of IQAC. She informed all members about the action taken against the points discussed during the meeting on 10th June 2022.

The following points were discussed and agreed upon for further action in the matter

Agenda 1: The Chairperson of IQAC proposed to go for NAAC accreditation in the next academic year and advised all concerned to conduct IQAC meetings regularly.

Resolution 1: All the members welcomed the proposal and agreed to meet regularly for the same.

Agenda 2: Dr. Manisha Jagtap proposed to discuss the academic planning for the year 2022-23. She has suggested the members arrange to conduct field visits and outbound activities.

Resolution 2: The members resolved to conduct the field/industrial visit and outbound activity for the students to know the functioning of the industry. All the members have approved the academic plan.

Agenda 3: The members initiated a discussion on the Induction program for the batch (Batch 2022-24) to be conducted with proper planning.

Resolution 3: The Head of the department was assigned the responsibility of planning of formal induction program and faculty members were assigned for the smooth conduction of the program.

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Director

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Agenda 4: The members proposed to conduct industry representative interaction sessions for the students to know about the emerging industry trends and requirements.

Resolution 4: The members of IQAC suggested a few emerging topics on which guest sessions to be planned for the students.

Agenda 5: The members suggested planning for the alumni meeting to maintain connection among DIMR's ex-students.

Resolution 5: All the members welcomed the suggestion and drafted the plan for the same.

Agenda 6: The member representing the Industry suggested organizing a faculty development program on "Intellectual Property Rights" given the current situation.

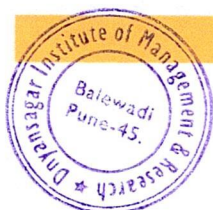
Resolution 6: The suggestion was accepted and the HOD was advised to plan for the same.

Agenda 7: The faculty members suggested organizing an FDP on Intellectual rights.

Resolution 7: The suggestion was accepted and taken up for a detailed action plan.

The IQAC meeting concluded with the vote of thanks proposed by the IQAC coordinator.

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Dnyansagar Institute of Management & Research, Pune

Internal Quality Assurance Cell

Action Taken Report

Given below is the action taken report against the points discussed during the previous IQAC meeting held on dated 10th June 2022

Sr.no	Resolution	Action Taken
1	Social and Cultural events	<ol style="list-style-type: none"> 1. A "Blood Donation" camp was organized on 20th June 2022 2. The International Yoga Day was celebrated on 21 June 2022 3. The "Foundation Day" was celebrated on 24th June 2022 4. Gurupornima was celebrated on 14th July 2022
2	Personality Development Program/ Workshops	<ol style="list-style-type: none"> 1. A workshop on " Mobile Photography" was organized on 16th June 2022 2. A session on the Future of work was organized on 24th June 2022 3. A guest lecture on "Non-Pricing factors" in Marketing was organized on 8th July 2022.
3	Field visit	A field visit of students was organized to the Mercedes Benz manufacturing facility at Chakan Pune on 23 rd July 2022
4	To organize workshops/sessions for students	<ol style="list-style-type: none"> 1. A program on the Industry Connect Initiative was organized. 2. A workshop on Research Methodology was organized
3	NAAC training	All faculty members were briefed about the NAAC criteria
4	Posting of Events on the Website	Events have been posted on the website.

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Dnyansagar Institute of Management & Research, Pune

Internal Quality Assurance Cell

Minutes of Meeting

Date: 6th Feb. 2023

The IQAC meeting was held on 6th Feb. 2023 at 4: 30 pm in the board room of the institute.

Day of Meeting: Monday

Timing: 4:30 pm

The following points were discussed in the meeting.

The IQAC coordinator Dr. Manisha Jagtap welcomed all the members of IQAC and thanked the members for making themselves available for the meeting. She informed all members about the action taken against the points discussed during the meeting on 19th Nov 2022.

Agenda 1: To discuss on action report.

Resolution 1: The IQAC coordinator Dr. Manisha Jagtap read the MoM and presented the action taken report in front of the members of IQAC. All the presented members approved the same unanimously.

Agenda 2: The Chairman of IQAC appealed to the faculty members to keep themselves updated with current knowledge and practices in their respective fields of specialization and suggested writing more research papers.

Resolution 2: The Chairman of IQAC agreed to conduct a separate workshop for research paper writing and will encourage research paper writing.

Agenda 3: The quorum has initiated discussion on the utilization of library resources and creating awareness among the students about the library resources.

Resolution 3: Mr. Sundar Pachkudave, Librarian was assigned to conduct a session for the faculty members and students about the library resources.

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Agenda 4: The Industry representative and Alumni suggested conducting the budget session and brief the importance of the same to the students.

Resolution 4: HOD and faculty members welcomed the suggestion and assured that same will be incorporated.

Agenda 5: The Chairman suggested to organize guest lectures through corporate executives and personality development programs for students

Resolution 5: The suggestion was accepted.


Agenda 6: It was suggested to conduct a campus recruitment drive in Feb 2023.

Resolution: The suggestion was accepted.

The IQAC meeting concluded with the vote of thanks proposed by the IQAC coordinator.

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Internal Quality Assurance Cell


Action Taken Report

Following actions were taken on the decisions made in the meeting of IQAC conducted on 19th November 2022

Sr. No.	Resolution	Action Taken
1.	NAAC Accreditation Process	A staff meeting was conducted by the Director. The NAAC-related discussion was done. Staff members were instructed to go through the NAAC guidelines. The academic coordinator was instructed to circulate NAAC responsibilities.
2.	Preparation of Academic Calendar	The academic calendar was proposed as per the SPPU norms
3.	Conduction of Induction Program	Induction program was conducted during 1 st Dec 2022 to 3 rd Dec 2022
4.	Guest Sessions of industry expert	1. The session by delegates from the Asia Africa Development Council was organized on 2 nd Dec 2022 2. Organized guest sessions through corporate executives for the students on the following dates. Dec 17, 2022, Dec 31, 2022, Jan 7, 2023, Jan 21, 2023 and Jan 28, 2023
5.	Alumni Meet	Organized the Alumni meet on 24 th Dec. 2022
6	Faculty Development Program	FDP on Intellectual Property Rights was organized from 19 th Dec 2022 to 23 rd Dec 2022

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Dnyansagar Institute of Management & Research, Pune

Internal Quality Assurance Cell

Minutes of Meeting

Date: 3rd April 2023

The IQAC meeting was held on 03rd April 2023 at 4:30 pm in the board room of the institute.

Day of Meeting: Monday

Timing: 4:30 pm

The IQAC coordinator Dr. Manisha Jagtap welcomed all the members of IQAC and thanked the members for making themselves available for the meeting.

Agenda 1: Approval of Minutes of meeting held on 6th Feb. 2023 and discussion on action report.

Resolution 1: The IQAC coordinator Dr. Manisha Jagtap read the Minutes of the Meeting MOM and presented the action taken report in front of the members of IQAC. All the presented members approved the same unanimously.

Agenda 2: HOD informed that the commencement of semesters II and IV for the academic year 2022-23 will be from 5th April 2023. An academic plan for the same was discussed.

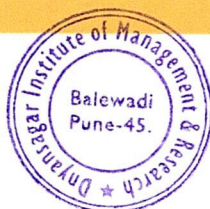
Resolution 2: All the members agreed on the academic plan for next semester and suggested conducting the sports and cultural days for the students.

Agenda 3: Members suggested conducting a social activity for the students to inculcate social responsibility among the students.

Resolution 3: Members agreed and welcomed the idea of organizing the social visit. It was planned to visit a nearby Old age home.

Agenda 4: The members proposed to conduct industry representative interaction sessions for the students to know about the emerging industry trends and requirements.

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Resolution 4: The members of IQAC suggested a few emerging topics on which guest sessions to be planned for the students.

Agenda 5: The industry representative suggested conducting an “Entrepreneurship Fair” for the students to inculcate entrepreneurship skills among the students.

Resolution 5: Members agreed and planned for the “Entrepreneurship Fair” activity.

The IQAC meeting concluded with the vote of thanks proposed by the IQAC coordinator.

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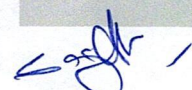
Action Taken Report

Following actions were taken on the decisions made in the meeting of IQAC conducted on 6th Feb. 2023

Sr. No.	Resolution	Action Taken
1.	Awareness of Library resources	Librarian conducted a session on the library resources.
2.	Budget Session	The "Budget Session" was conducted
3.	Writing a Research Paper Workshop	A workshop has been conducted on Research paper and literature Review
4	Guest sessions of corporate executives	1. A session on "Understanding Risk" to succeed was organized on 18 th Feb 2023 2. A session on "Empowered Women " was organized on 24 th Feb 2023
5	Campus recruitment drive	A campus recruitment drive was organized for Lapis Reality on 10 th Feb 2023

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Internal Quality Assurance Cell

Minutes of Meeting

Date: 02nd June 2023

The IQAC meeting was held on 02nd June 2023 at 4:30 pm in the board room of the institute.

Day of Meeting: Friday

Timing: 4:30 pm

IQAC coordinator Dr. Manisha Jagtap welcomed all the members of IQAC and thanked the members for making themselves available for the meeting.

Agenda 1: Approval of Minutes of meeting held on 3rd April 2023 and discussion on action report.

Resolution 1: The IQAC coordinator Dr. Manisha Jagtap read the MoM and presented the action taken report in front of the members of IQAC. All the presented members approved the same unanimously.

Agenda 2: Faculty members appealed to the Chairman of IQAC to organize the "Case study workshop" for the students as well as for the faculty members.

Resolution 2: The Chairman of IQAC agreed to organize the case study workshop so that students will be acquainted with the tackling of real-world business challenges.

Agenda 3: HOD and faculty members suggested organizing the SIP guidance session for the students before the conclusion of the semester.

Resolution 4: At the end of the semester SIP guidance workshop is planned.

Agenda 5: The IQAC coordinator informed us that the institute has started the process for NAAC accreditation

Resolution 5: Members suggested distributing the work allocation of NAAC criteria among the staff members.





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Agenda 6: It was suggested to plan for a "Farewell Program" for M B A II students

Resolution 6: It was resolved to start preparation work for the "Farewell Program" for M B A II students

Agenda 7: The Chairperson has suggested planning for an induction program for a new batch

Resolution 7: It was resolved to plan detailed activities for the "Induction" of a new batch

The IQAC meeting concluded with the vote of thanks proposed by the IQAC coordinator.

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Internal Quality Assurance Cell

Action Taken Report

Following actions were taken on the decisions made in the meeting of IQAC conducted on 3rd April 2023

Sr. No.	Resolution	Action Taken
1.	Sports and Cultural Activities	The Indoor and outdoor sports competitions and Cultural events were organized as follows : i. Sports events on 20 th May 2023 ii. Cultural programs on 22 nd May 2023
2.	Old Age Home Visit	Organized Old Age Home Visit
3.	Guest Sessions	Organized guest sessions through industry executives/experts on the following days : i. 8 th April 2023 ii. 15 th April 2023 iii. 29 th April 2023 iv. 6 th May 2023 v. 13 th May 2023 vi. 20 th May 2023 vii. 27 th May 2023
4	Entrepreneurship Fair	An entrepreneurship fair was organized on 27 th April 2023

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23rd May 2023

To

All Members of IQAC

Subject: Regarding the Scheduled Meeting of Internal Quality Assurance Cell

Dear Sir/Madam

This is to inform all the members of the Internal Quality Assurance Cell that a meeting of IQAC is scheduled on 2nd June 2023 at DIMR, the details of which are given below:

Meeting Schedule:

Date: 2nd June 2023

Day: Friday

Venue: DIMR Board Room

Time: 4:30

You are requested to make yourself convenient to attend the meeting. We will be thankful to you if you confirm you're attending the aforesaid meeting.

A line in confirmation will be highly appreciated.

You're sincerely

Dr. Sajid Alvi

Director

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22nd March 2023

To

All Members of IQAC

Subject: Regarding the Scheduled Meeting of Internal Quality Assurance Cell

Dear Sir/Madam

This is to inform all the members of the Internal Quality Assurance Cell that a meeting of IQAC is scheduled on 3rd April 2023 at DIMR, the details of which are given below:

Meeting Schedule:

Date: 3rd April 2023

Day: Monday

Venue: DIMR Board Room

Time: 4:30

You are requested to make yourself convenient to attend the meeting. We will be thankful to you if you confirm you're attending the aforesaid meeting.

A line in confirmation will be highly appreciated.


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25th Jan 2023

To

All Members of IQAC

Subject: Regarding the Scheduled Meeting of Internal Quality Assurance Cell

Dear Sir/Madam

This is to inform all the members of the Internal Quality Assurance Cell that a meeting of IQAC is scheduled on 6th Feb 2023 at DIMR, the details of which are given below:

Meeting Schedule:

Date: 6th Feb 2023

Day: Monday

Venue: DIMR Board Room

Time: 4:30

You are requested to make yourself convenient to attend the meeting. We will be thankful to you if you confirm you're attending the aforesaid meeting.

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9th Nov 2022

To

All Members of IQAC

Subject: Regarding the Scheduled Meeting of Internal Quality Assurance Cell

Dear Sir/Madam

This is to inform all the members of the Internal Quality Assurance Cell that a meeting of IQAC is scheduled on 19th Nov 2022 at DIMR, the details of which are given below:

Meeting Schedule:

Date: 19th Nov 2022

Day: Saturday

Venue: DIMR Board Room

Time: 4:30

You are requested to make yourself convenient to attend the meeting. We will be thankful to you if you confirm you're attending the aforesaid meeting.

A line in confirmation will be highly appreciated.

You're sincerely

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